

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Monksilver Parish Council**

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role): **Philip Watts (Parish Clerk)**

Date: **13th June 2020**

	£	£
Balance per bank statements as at 31/3/20:		
account 1	2,485.7	2,485.7
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
None	0.00	-
Add: any un-banked cash as at 31/3/20		
None	-	-
Net balances as at 31/3/20 (Box 8)		<u>2,485.7</u>